

OUR LADY IMMACULATE - TOLWORTH

AGM

Minutes of the meeting held
11th June 2013



PRESENT: Fr Anthony, Andrew Richardson (Chairman), Elspeth Casey, Chris Harding, Imelda Haines, Gia Borgdarcy, Tim Sheehan, Fr Nicholas, Tony Fisher, Marie-Helene Cook,

APOLOGIES: Fr Arbo,

ABSENT: John Sweeney, Rashmi Tank

OPENING:

- The meeting was opened with a prayer.
- The minutes of the last meeting were agreed, and signed off by the Chair.

MATTERS ARISING FROM PREVIOUS MEETINGS:

- All items are confirmed as accurate
- Update from previous list

MATTERS ARISING:

Chairmans report - No questions or comments

Treasures report

Questions and comments:

- Questions have all debts regarding reordering of the Church been paid, answer Yes
- Gift aid scheme have we been successful in adding numbers, Answer Yes but we lose people from the scheme every year
- Sundries - what is this made up of? Answer Father Tahir collection for his charity, audit fee, engaged couples monies go through this plus a number of other items
- Council tax - should we pay despite being a charity? clergy should they be exempt? We need to check, despite being assessed on the building and the people that live in it, should clergy be included?
- Junior youth group - declaring the activity of this group, do we need to build any incomes into the financial statement, Answer no.

Maintenance committee report

- Scope of major work, house phase1 (50-60k estimated to renovate), old chapel phase 2 (150k estimated for full renovation) planning approval expected end of this month

Questions and comments:

- should we not consider extending the chapel to provide a larger hall? Cost already requires fundraising to complete & land available means this consideration cannot be accommodated.
- Kitchen can this be improved to provide lockable cupboards? The concern is mistreatment of the facility and certain groups not leaving in a clean state at end of use.
- Charitable works include VAT @ 20%, should this be the case are they not exempt and can this be recovered?
- when will phase 2 start. Answer, once the monies raised, would plan for Spring
- Narthex - we require storage space here, can more be provided?

Liturgy Report

Questions and comments:

- Problems with Alter Servers, look disinterested, Sat night Mass is main concern. Do we need to re-train

- Distribution of communion, forming a group of people that will minister to sick and elderly that cannot make it to church. Priest currently own this responsibility but could instead do once a month and Eucharistic minister all other times? This may enable us to support more with communion after identifying those that we are missing.
- July opening of retirement home Star & Garter, communicate the support we are providing to the wider Parish

Parish Priests report - No specific questions.

- Comments foodbank is a great initiative, can we make people better aware
- 9am mass, children should be encouraged by parents to take a more active interest in the mass, can we look for a solution to this beyond the children's liturgy?

OTHER MATTERS:

Aideen Phillips has volunteered to take the remaining position on The Council.

Minutes agreed as a true reflection of the meeting:

Signed:

Name:

Date: