

**OUR LADY IMMACULATE - TOLWORTH  
PARISH COUNCIL  
MINUTES OF THE MEETING HELD  
12<sup>TH</sup> NOVEMBER 2013**



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**PRESENT:** Fr Anthony, Andrew Richardson (Chairman), Tim Sheehan, Elspeth Casey, Rashmi Tank, Aideen Phillips, Glenda Borg Darcy, Imelda Haines, Marie-Helene Cook

**APOLOGIES:** Fr Tom

**ABSENT:** Chris Harding, John Sweeney, Tony Fisher

- The meeting was opened with a prayer.
- The minutes of the meeting held 10<sup>th</sup> September 2013 were agreed and signed off by the Chair.

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**MATTERS ARISING FROM PREVIOUS MEETINGS :**

- **Parish Handbook** – Final draft required for Fr Anthony to review and approve. **(AJC / CH)**
- **Year of Faith (11 Oct 2012 to 24 Nov 2013)** – this will contain a selection of prayers relevant to different areas of the Church. Rashmi has sent a draft to Fr Anthony. **(AJC / Rashmi)**
- **Old Chapel Appeal and Building work in the Presbytery** – Building work in the Presbytery will start in the New Year. There has been some cutting back in the specifications and a second quote was received for the kitchen. A sub-committee of the Parish Council has been set up to consider the best way to approach raising money to save the Old Chapel. It has been decided to launch the fundraising after Easter 2014, with a view to starting the work in Summer 2015. Initial estimates indicate that as much as £75K may have to be raised and this will clearly be a challenge. **AJC**
- **Narthix requires more storage** – Maintenance Committee to be asked to find a solution. **Maintenance Committee**
- **Notice Board** – Andrew to look at rationalising the notice messages. Aideen is keen to get involved. **AR / Aideen**
- **Stewardship** – A separate sub-committee has been set up to discuss how we take this forward. The sub-committee has met twice so far and there have been a number of excellent ideas put forward, eg welcome new people to Parish with a social, involve more lay people with taking communion to the sick, improve adult education in the Parish, more social activities, teas and coffees after 9.00 Mass on Sundays. **AJC / AR**

**AOB:**

- **Fr Tahir floods in Pakistan** – collection money sent **NFD**
- **School Kitchen** - £290K to be given as grant to the school for a full blown kitchen. New table store will be required. **NFD**
- **Afterschool club charges** – Increase from £10 per day to £20 per day has been agreed and the new contract will be signed imminently. The contract includes a clause to revisit the charge annually. **NFD**
- **Fr Nicholas** – It is planned to invite Fr Nicholas back for a special celebration Mass in the New Year. 19 January was considered as a possibility, as this is the anniversary of his Ordination **AJC.**
- **Old Chapel Fundraising** – It was suggested that, as 2016 is the 80<sup>th</sup> anniversary of the Old Chapel, 80 parishioners should be encouraged to donate £500 each. This would raise £40K.
- The Chair of the Noah's Ark Committee is to speak to Fr Anthony re maintenance of the building.

**DATE OF NEXT MEETING: TUESDAY 14<sup>TH</sup> JANUARY 2014**

**NFD – No Further Discussion**

Minutes agreed as a true reflection of the meeting:

Signed:

Name:

Date: