

OUR LADY IMMACULATE - TOLWORTH

PARISH COUNCIL Minutes of the meeting held 11th July 2017

PRESENT: Fr Edward, Fr Francis, Andrew Richardson, Elspeth Casey, Winnie Groves, Gia Borg-Darcy, Imelda Haines, Aideen Phillips

APOLOGIES: Marie-Helene Cook, Chris Harding, Adelaide Magwaza.

ABSENT:

- The meeting was opened with a prayer.
- The minutes of the meeting held 9th May 2017 had not yet been completed so we had to refer back to the minutes of the March meeting.
- **Visual Representation of Existing Groups in the Parish** – Marie-Helene has worked very hard on this. To be discussed at next meeting. (MH)
- **Scout Group** – Given that the £1,000 contribution was agreed historically, Fr Ed agreed that it would continue. Elspeth is contacting Scouts Group re next Church Parade (Harvest Festival). (NFD)
- **Parish / Pastoral Council** – Fr Ed suggested a half day for the Parish Council and leaders of all Parish groups to discuss the mission of the Parish Council and determine the vision going forward. Date of Saturday 7 October was agreed. Fr Ed to organise and invite representatives of the different Parish groups. (Fr Ed)
- **Noah's Ark** – Fr Ed to locate contract and visit Betina with Gia. (Fr Ed)
- **Maintenance of the Church** – The Parish Council had been keen to take responsibility for ensuring that the Church's maintenance requirements are dealt with, as there has not been a Maintenance Committee for a number of years. However, the Finance Committee, when approached, stated that anything of a finance nature, including maintenance, was the responsibility of the Finance Committee. Jo Sebastian had been recruited to the Finance Committee to be responsible for maintenance. It was agreed that the Parish Council would forward its list of outstanding current / future maintenance requirements to the Finance Committee. It was agreed that it was crucial that the Finance Committee would establish a Maintenance Budget, which it would use to prioritise maintenance expenditure and ensure that a reserve is built up for long term maintenance requirements. Elspeth agreed to take this requirement to the next Finance Committee meeting on 13th September. Andrew will write a letter to the Finance Committee, confirming that it is responsible for maintenance. (Elspeth / Andrew)

AOB:

Missals and Hymn Books – Not being put back tidily after weekend Masses.

AGM – Monday 9 October at 7.30. Fr Ed to confirm that Alan Lane can attend. (Fr Ed)

Parish Meal – To be held on Friday 29th September (7 for 7.30) at Sorrentos. Price £15.95 per person (excluding drinks). Information to be put in this weekend's Parish Newsletter. (Elspeth)

- **DATES OF NEXT MEETINGS:**

1. Monday 9th October 2017 (AGM)

Minutes agreed as a true reflection of the meeting:

Signed:

Name:

Date: